

20 questions to ask *your venue*

PLANNING & AVAILABILITY

1. Is our preferred date available, and how long can you hold it for?
2. What time can we access the venue on the day?
3. What is the curfew and pack-down time?
4. Are there any noise restrictions we should be aware of?

GUEST EXPERIENCE

5. What is your maximum guest capacity?
6. Is the venue accessible for those with mobility needs?
7. Is there accommodation on-site or nearby?
8. Is there parking on-site, and is it included?

SUPPLIERS & FLEXIBILITY

9. Do we need to use preferred suppliers, or can we bring our own?
10. Are there corkage or BYO options?
11. Can we personalise the day; menus, layout, timeline?

WET WEATHER & BACKUP PLANS

12. What is your wet-weather backup plan and is it included or an addition cost?
13. How late can the wet weather call be made?

STYLING & SETUP

14. What furniture, styling items or decor are included & can we bring in our own?
15. Are there restrictions on florals, candles or installations?
16. Who is responsible for setup and pack-down?

SUPPORT & COORDINATION

17. Who is our main point of contact during planning and on the day?

COST & TRANSPARENCY

18. What is included in the venue hire fee?
19. Are there any additional or hidden costs we should budget for?
20. What does the payment schedule and cancellation policy look like?



Want to know the
Kauri Bay answers?